

# Angela Berna Milliren

Instructional Designer & Educator

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Capable educator offering history of academic excellence coupled with resourceful and dedicated nature. Philanthropic mindset focused on community involvement. Recently earned doctoral degree in Instructional Technology and Design with the goal to improve education and accessibility for all learners.



## Work History

**Dec 1999 - Teacher**

**Current**

*Elizabeth Forward School District, Elizabeth, United States*

Choral Education

- Coordinated concerts, competitions, special events and music exams for 150+ students.
- Participated in Pennsylvania Music Educators Association as festival host, festival accompanist, audition adjudicator, and presenter. Created online scoring system for auditions for District 1.
- Organized and collected money and forms for music department field trips and programs.
- Founded TriM Honor Society Chapter which has completed many hours of community service and worked with younger ensembles across district.
- Orchestrated and implemented teacher workshops for professional learning to carry out vital training.
- Controlled microphones, sound levels and outputs to produce high-quality tracks for variety of clients.
- Used Finale, Sibelius, GarageBand, and Logic Pro to mix and edit tracks for rehearsal and post-production deployment.
- Instructed students to record and create music using GarageBand.

Media Educator

- Executed live productions across multiple platforms.
- Coordinated technical aspects of productions, including camera shots, graphics and compliance with regulations.
- Worked with student teams of camera operators and photography team to optimize equipment and effects choices.

- Developed ideas, produced and edited vast types of projects for various media and platforms.
- Oversaw day-to-day operations for school broadcast team specializing in creating videos for webcasting, commercials and special events.
- Developed promotional materials, including posters and videos for school brand and events.
- Instructed students in use of Adobe Suite with emphasis on Premiere.

#### Yearbook Educator

- Proofread, edited, and evaluated final copy to verify content aligned with established guidelines.
- Used Adobe Photoshop and Adobe Lightroom to crop, invert and control light and color properties of photos.
- Organized shoots from planning, scheduling, and styling to post-production.
- Created digital asset management system to increase security, organization and searchability of digital assets.
- Instructed students in use of Adobe Suite with emphasis on Photoshop and Illustrator.
- Educated students on proper techniques and settings to take photographs.
- Managed business operations of yearbook and led fundraising campaigns to offset cost for student body.

#### Other Duties

- Designed, implemented and monitored district web pages, and functionality for continuous improvement.
- Created and implemented database designs and data models.
- Created scripts and processes for data integration and maintenance for various in-house databases.
- Developed action research activities by performing data collection, evaluation and analysis for Apple's Distinguish School Research Team.

## May 2022 - **Instructional Designer**

### Current

*Pennsylvania Western University - Global Online, California, PA*

- Contributed to development of comprehensive employee training courses.
- Designed course materials and supported implementation.
- Developed assessments and user polls to evaluate course effectiveness, altering content and delivery to achieve student learning goals.
- Delivered private instruction to adult learners in variety of fields on leadership development, professional writing, business communication and delivery of proposals and presentations.
- Collaborated with administrators to determine course objectives.
- Delivered top-quality training documentation, manuals and tools addressing needs of specific specialist groups.
- Worked closely with instructors to prepare online materials, content and tools to facilitate training globally.
- Effectively implemented best training practices and adult learning principles in planning and creation of instructional materials.

- Designed, implemented and managed successful training programs to meet department and school needs.
- Teamed with subject matter experts in evaluation and revision of training tools in order to continually improve learning platforms.
- Prepared variety of different written communications, reports and documents.

**Mar 2020 - May 2022** **Graduate Assistant**

*West Virginia University, Morgantown, WV*

- Designed course materials and supported implementation.
- Conceptualized course format, subject matter, and presentation.
- Planned and monitored implementation of technology-based learning programs.
- Targeted diverse learning modalities in development of new course content and training programs.
- Contributed to development of comprehensive employee training courses.
- Co-created 8 and 16 week long courses based on need.
- Effectively implemented best training practices and adult learning principles in planning and creation of instructional materials.
- Worked closely with instructors to prepare online materials, content, and tools to facilitate training.
- Planned website development, converting mockups into usable web presence with HTML coding.
- Conducted testing and review of website design for responsiveness, clarity and effectiveness.
- Ensured website, courses, and email campaigns were accessible in compliance with Quality Matters



## **Presentations**

- Guest presenter at the Pennsylvania Music Educator Association state conference: Music Technology Integration using Finale and Avid mobile applications in conjunction with the desktop publisher (April 2014)
- Guest presenter at the Pennsylvania Music Educator Association state conference: Tri-M Honor Society Chapter's Implementation of MP3 Project with local Alzheimer Care Facility Residents (April 2017)
- Presenter at Apple Distinguished School Research Conference: Personalize Professional Development for Teachers and its Efficacy (December 2018)
- Presenter at the Ohio State Technology Conference: Are All Students Able to Navigate Your Online Class? (March 2021)
- Presenter at the West Virginia State Technology Conference: It Looks Fantastic, but is it Accessible for All Online Learners? (July 2021)



## **Accomplishments**

- Named "Teacher of the Year" by Elizabeth Forward School District (2016)
- Named "Teacher of the Year" by Elizabeth Forward Alumni Association (2016)
- TriM Chapter 7062 was the second runner-up for "Best Chapter" (2015) and nationally recognized (2021)



## Education

### Aug 2018 - **Ed. D.: Instructional Design And Technology**

May 2022 *West Virginia University - Morgantown, WV*

- Dissertation "The Effects of the CoVid-19 Pandemic on Secondary Choral Directors in the Pittsburgh Region."
- GPA: 4.0

### Aug 2003 - **Master of Science: Multimedia Technologies**

May 2005 *California University of Pennsylvania - California, PA*

- Coursework completed in the applications of the Adobe Suite
- Use of both Macintosh and Windows operating systems in multimedia productions

### Aug 1994 - **Bachelor of Science: Music Education**

Dec 1998 *Indiana University of Pennsylvania - Indiana, PA*

- Vocal Concentration
- Piano Minor
- Choral accompanist for choirs (1994-1996)
- Founded Concert Aria Group (small chamber choral ensemble) (1996-1997)
- Accompanist for student juries in vocal and trombone studios (1994-1997)
- Member of IUP Chorale, Jazz Band, Concert Band, and Musical Theater
- Performed at area and departmental recitals (1995-1997)
- Lead in Fall 1997 production of "The Old Maid and the Thief" (Miss Pinkerton)
- Internship at the University School in elementary band (1997)
- Accompanist for all vocal auditions (1996-1997)
- Administrator of aural skills test for all music education majors (1996-1997)



## Certifications

Jul 2004 PA Instructional Certificate Level II: Music Educations

Google Educator Certified

Apple Teacher Certified



## Skills

Choral Accompanist



◆	Vocal Pedagogy	◆◆◆◆◆	Excellent
◆	Choral Instruction	◆◆◆◆◆	Excellent
◆	Instructional Design	◆◆◆◆◆	Excellent
◆	Google Workspace/Microsoft Office	◆◆◆◆◆	Excellent
◆	Online Learning/LMS Environments	◆◆◆◆◆	Excellent
◆	Project Management	◆◆◆◆◆	Excellent
◆	Music Compositional Software	◆◆◆◆◇	Very Good
◆	Adobe Suite	◆◆◆◆◇	Very Good
◆	Coding (HTML, Java)	◆◆◆◆◇	Very Good